



12th Annual La Crete Spring Trade Show – 2011

Friday, April 29, 2011 – Show Hours: 4:00 pm to 10:00 pm
Saturday, April 30, 2011 – Show Hours: 10:00 am to 4:00 pm

EXHIBIT SPACE APPLICATION

Name of Organization: _____

Address: _____

City: _____ Province: _____

Postal Code: _____ Phone: _____

Email or Fax: _____

Type of Business: _____

Booth Preference: _____

Total Booth Cost: _____

We agree to abide by the rules and regulations of the La Crete & Area Chamber of Commerce as set forth on this form.

Contact: _____

Signature: _____

Date: _____

Come Out and Enjoy the Show!

Office Use Only:

Total Due: _____ Paid by: _____

Invoice #: _____ Booth #: _____

Passes: _____

Cancellation Received Date: _____

Amount Refunded: _____

La Crete & Area Chamber of Commerce
Box 1088 La Crete, AB T0H 2H0
Telephone: 780-928-2278
Fax: 780-928-2234
E-mail: ccoc@telusplanet.net
www.lacretechamber.com

Trade Show Rules and Regulations

General Rules

The exhibitor agrees to abide by all regulations and rules adopted by the La Crete & Area Chamber of Commerce in the best interest of the Trade Show and agrees that the La Crete & Area Chamber of Commerce shall have final decision in adopting any rule or regulation deemed necessary prior to, during, and after the show.

Terms of Payment

Cheque, cash or money orders only. Payments are due at the end of the Trade Show. Invoice will be sent if cheque does not accompany this registration form. Make Cheques payable to:

**La Crete & Area Chamber of Commerce
Box 1088 La Crete, AB T0H 2H0**

Booking Space

All bookings are on a first come, first serve basis. It is therefore necessary to book your booth as soon as possible. The La Crete & Area Chamber of Commerce reserves the right to alter the size and location of any unsold booths.

Cancellation

Cancellations made up to and including deadline day will be awarded a full refund less \$50. After that day, no refunds will be given. Cancellation of space must be in writing and delivered by mail, fax, or e-mail ad received on or prior to the deadline.

Waiver of Liability

The La Crete & Area Chamber of Commerce shall make every effort to ensure the protection of property of the exhibitor. However, the La Crete & Area Chamber of Commerce shall take no responsibility for lost, stolen, or damaged goods. If insurance is required, it is the responsibility of the exhibitor to secure such insurance.

Exhibitor Passes

You may call or email the La Crete & Area Chamber of Commerce and let them know how many passes are needed and the names of the people for each pass. Passes must be worn at all times.

Boothmanship

All exhibits must remain intact throughout the Trade Shows designated hours. The exhibitor shall maintain a responsible individual in the leased space at all times.

Move In Instructions

Exhibitors will be able to move in their exhibits on April 29 between the hours of 9:00am and 2:00pm.

ALL EXHIBITS MUST BE READY NO LATER THAN 2:00PM ON FRIDAY, APRIL 29th.

Move Out Instructions

Exhibits may not be dismantled before 4:00pm, on Saturday, April 30th. Exhibits must be removed from the exhibition area immediately after the Trade Show ends.